



CONSERVATION MANAGER Job Description

The Wyoming Stock Growers Land Trust (land trust) is seeking an enthusiastic and collaborative individual to implement and advance our conservation and stewardship programs.

Type: Full-time (40 hrs/week), exempt | **Location:** Cheyenne, WY | **Reports to:** Conservation and Stewardship Director

About Us

The Wyoming Stock Growers Land Trust is dedicated to conserving Wyoming's agricultural lands, which also provide open space, wildlife habitat and other environmental benefits, for future generations. Our organization was founded by the Wyoming Stock Growers Association membership to meet the need for voluntary, private-sector options in agricultural land conservation. We are Wyoming's first and only Wyoming-based, statewide land conservation organization. To date, the land trust has partnered with 92 families to conserve over 300,000 acres of working lands across Wyoming.

Position Overview

The ideal candidate is passionate about conserving agricultural land, wildlife habitats, and open spaces. The Conservation Manager will further the mission of the land trust by managing conservation easement projects. The position will have a secondary responsibility to assist with stewarding existing conservation easements. The position requires an individual with initiative, the ability to work independently, and the ability to manage a workload with multiple, often competing, priorities and deadlines.

This position will contribute to the land trust's success in accelerating the pace and scale of conservation, investing in rural communities, and keeping Wyoming's agricultural lands intact.

Job Duties

This job is the perfect balance of technical desk work and field work. Supported by a high caliber team of professionals, the Conservation Manager helps landowners achieve their long-term conservation goals. Duties include (but are not limited to):

- Manage a portfolio of conservation easement projects
 - Work directly with landowners to identify conservation goals and to overcome project challenges;
 - Coordinate and/or complete project due diligence including baseline document report drafting, appraisals, mineral assessments, etc. with contractors, landowners, land trust staff, and other partners;
 - Obtain and review title commitments and associated deeds, legal descriptions, ownership documents, and encumbrances on title;
 - Draft and negotiate deeds of conservation easements and other transactional documents;
 - Work with land trust staff to raise public and private funds to meet project needs;
 - Manage conservation easement closings and post-closing tasks; and
 - Keep databases and files up to date.
- Assist staff in annual monitoring of existing conservation easements and coordinate monitoring with staff and landowners.
- Ensure compliance with internal policies and external requirements, including alignment with the Land Trust Alliance's Standards and Requirements.



- Compose reports and serve as staff to the Board of Directors Conservation Committee.
- All other duties as assigned. This may include, but is not limited to, assisting with communications, planning and executing events, supporting meetings, and vehicle maintenance. We are a small, assiduous team that is supportive of all areas of the land trust's work.
- Promote and further the mission of the land trust.

Qualifications

Strong candidates will exhibit the following attributes:

- 3+ years of experience in natural resources, conservation, real estate, or similar industries.
- Bachelor's degree in a related field is preferred.
- Exhibits strong interpersonal skills rooted in teamwork, diplomacy, and respect with a commitment to working collaboratively.
- Personal reliability and demonstrated ability to manage various projects with accuracy and attention to detail.
- Experience writing, managing, and reporting on public and private grants.
- GIS experience necessary, drone experience desirable.
- Excellent computer skills. MS Office required, database management desirable.
- Able to think strategically, stay accountable to deadlines and teammates, manage confidential information, and adopt innovative approaches in response to changing circumstances.
- Demonstrates integrity and ability to exercise confidentiality and sound judgment.
- Familiarity in real estate transactions including appraisals, title work, due diligence, and closings.
- Enthusiasm for and willingness to travel extensively in Wyoming's rural and rugged landscapes. Expect regular overnight travel, particularly during the summer months.
- ATV experience is helpful. Valid driver's license required.

Work Conditions

Work requires both office and field work with occasional physical exertion. The field work environment involves infrequent exposure to disagreeable elements.

Compensation

The starting salary for this position is \$60,000-\$70,000 annually, DOE. Annual paid time off includes 15 days per year, 10 paid holidays, and 12 sick days per year. Health, dental, and vision insurance provided. 401(k) retirement plan after 1 year.

Application

To apply, please submit resume, cover letter (.pdf) and three references via email to kendra@wsglt.org, with the subject line "Conservation Manager Application" by **5:00 pm MT on Wednesday, November 13, 2024**.

The Wyoming Stock Growers Land Trust is an Equal Opportunity Employer.